



AD-T
ENINIS

~~Pending class: ART111, EST11, POL11~~
GRADUATION

GRADUATION PETITION

Approved & Posted

7/6/22 J.G.S.

Students are required to meet with a counselor prior to submitting this form. Please visit the Admissions & Records portion of the MPC website for petition deadlines.

PART A: TO BE COMPLETED BY STUDENT

Name [REDACTED] [REDACTED] [REDACTED]
Last First MI

Expected month of graduation:

☒ Spring ☐ Summer ☐ Fall**Address for mailing diploma:**

MPC Student ID # 905 / [REDACTED]

Pacific Grove CA 93950

Phone (831) [REDACTED]

Email [REDACTED]@mpc.edu

Have you previously petitioned to graduate? ☐ Yes ☒ No If yes, semester and year _____

List any other colleges and sources from which you are using credits for your degree:

☐ CLEP
☐ Military
☐ AP
☐ High School Articulation

Colleges: _____

List the major and catalog year under which you are completing your degree:

Major **Business Administration AS-T** Catalog Year **2020/2021**

Are you currently enrolled? ☒ Yes ☐ No

Are there any remaining courses you need to complete for your degree? ☒ Yes ☐ No

Do you plan to participate in the college wide graduation ceremony held at the end of the Spring semester? ☒ Yes ☐ No

In addition:

☐ Yes, please contact me regarding additional graduation ceremonies / recognitions. I am especially interested in:

☐ Rites of Passage Celebration (African American) ☐ Latino Graduation ☐ Departmental Recognition

☒ No, please do not contact me regarding additional graduation ceremonies and / or recognitions

Do you plan to transfer? ☒ Yes ☐ No Transfer Institution: Undecided

Student Signature _____

Date _____

PLEASE COMPLETE BOTH SIDES OF THIS FORM

REQUIREMENTS AND GENERAL INFORMATION

1. You must have completed a minimum of 60.0 units as outlined in the catalog. Of those courses, 40.0 units must have letter grades. Grades earned in non-degree credit courses are not included in degree GPA calculations.
2. You must complete the number of units in residency and in the major as outlined in the catalog.
3. You must have a GPA of 2.0 or higher.
4. You must complete the courses required in your major and in the appropriate GE pattern for your degree.
5. You must meet the reading, writing, mathematics, and information competency requirements outlined in the catalog.
6. You must submit all necessary official transcripts and/or scores to the Admissions & Records Office. Foreign transcripts must be evaluated by an official foreign credential evaluation.
7. You will be contacted by Admissions & Records regarding the approval or denial of your graduation petition.
8. Your diploma will be mailed within three months after the end of the semester in which your graduation petition has been approved

PART B: TO BE COMPLETED BY DEPARTMENT

Students must have all waivers and substitutions approved by the appropriate department chairperson. Attach additional documentation if necessary.

1) Course Dept Name / Number _____

Reason for waiver / substitution _____

2) Course Dept Name / Number _____

Reason for waiver / substitution _____

Department Chairperson Name

Department Chairperson Signature

Date

PART C: FOR COUNSELOR USE ONLY

Comments: _____

I verify that this student is on track to complete all the requirements for graduation. I have attached a completed major and general education advising sheet.

Counselor Name

Counselor Signature

Date

2022

Name: [REDACTED] SID #: 905 / [REDACTED]

MAJOR: BUSINESS ADMINISTRATION AS-T
(Associate in Science for Transfer)

*Transfer Degree (see below). See a counselor for campus-specific requirements.

ASSOCIATE DEGREE MAJOR REQUIREMENTS		Units	Other Colleges	Need	In Prog	Compl.
REQUIRED CORE:		17				
BUSI 1A	Financial Accounting (4)					X
BUSI 1B	Managerial Accounting (4)					X
BUSI 18	Business Law (3)					X
ECON 2	Principles of Economics: Macro (3)					X
ECON 4	Principles of Economics: Micro (3)					X
LIST A: Select one course from the following:		4				
MATH 16	Elementary Statistics (4)					X
**MATH 17	Finite Mathematics (4)					
**MATH 18	Calculus & Analytic Geometry for Bio./Soc. Sci./Bus. (4)					
LIST B: Select two courses from the following or any course from LIST A not already selected:		6-8				
BUSI 20	Introduction to Business (3)					X
or BUSI 70	Business Communication (3)					
CSIS 1	Computer Information Systems (3)					X
TOTAL MAJOR UNITS		27-29				

** Recommended if transferring to CSU Monterey Bay.

$$24.0 + 5.22 = 27.0$$

GRADUATION REQUIREMENTS

		N	IP	C
Reading/Writing Competency:	College Course: ENGL 1A			X
Math Competency:	College Course: MATH 16			X
12 Units in Residence				X
General Education Pattern:	CSU GE <input checked="" type="checkbox"/> IGETC <input type="checkbox"/>		X	X
Completion of Major (Grade of "C" or better in each course)			X	X
60 Transferable Units			X	X
GPA 2.0 or higher			X	X

Counselor Signature: [REDACTED] Date: [REDACTED] 2022

*Successful completion of the Associate in Science in Business Administration for Transfer (AS-T) degree guarantees the student acceptance to a California State University. It does not, however, guarantee acceptance to a particular campus or major.

J.B.S. 2/11/22

J.B.S. 7/6/22

California State University General Education Breadth Requirements 2020-2021

Completion of this pattern satisfies the 39 units of lower-division general education breadth requirements for transfer to any CSU campus as well as the general education requirements for the Associate Degree for Transfer (AA-T, AS-T) and for the associate degree (AA, AS). Courses listed in more than one area may be used to satisfy only one area. The "Golden Four" (Areas A1, A2, A3, and B4) must be completed with grades of C- or better. Consult with a counselor regarding your education plan.

N = Needed; IP = In Progress; C = Completed		N	IP	C
A	ENGLISH LANGUAGE COMMUNICATION and CRITICAL THINKING • 9 units Select one course from A1, A2, and A3.			
	A1 Oral Communication SPCH 2, 3 <i>3.0/B</i> Course from other college _____ Advanced placement _____	A1		X
	A2 Written Communication ENGL 1AE <i>3.0/A</i> Course from other college _____ Advanced placement _____	A2		X
	A3 Critical Thinking ENGL 6, 10 <i>3.0/A</i> Course from other college _____ Advanced placement _____	A3		X
B	SCIENTIFIC INQUIRY and QUANTITATIVE REASONING • 9 units Select one course from B1, B2, and B4. At least one course from B1 or B2 must include a laboratory listed in B3; such courses with the lab component in B3 are underlined.			
	B1 Physical Science ASTR 10; CHEM 1A, 1B, 2, 10, 12A, 12B, 30A, 30B; ENGR 9; GEOL 2, 3, 12; OCEN 2; PHYS 2A, 2B, 3A, 3B, 3C, 10, 12 Course from other college _____ Advanced placement _____ <i>3.0/A</i>	B1		X
	B2 Life Science ANAT 1, 2, 5; ANTH 2; BIOL 1, 13, 21, 22, 25, 30, 31; PHSO 1; PSYC 38 Course from other college _____ Advanced placement _____ <i>4.0/B</i>	B2		X
	B3 Laboratory Activity ANAT 2, 5; ANTH 2L; ASTR 10L; BIOL 1, 13, 21, 22, 32; CHEM 1A, 1B, 2, 10, 12A, 12B, 30A, 30B; ENGR 9; GEOL 2L, 3L, 12L; OCEN 2L; PHYS 2A, 2B, 3A, 3B, 3C, 10, 12; PHSO 2 Course from other college _____ Advanced placement _____	B3		X
	B4 Mathematical Concepts, Quantitative Reasoning, and Applications MATH 10, 12, 13, 17, 18, 20A, 20B, 20C, 31, 32, 40; PSYC 19; SOCI 19 Course from other college _____ Advanced placement _____ <i>4.0/A</i>	B4		X
C	ARTS and HUMANITIES • 9 units Select a minimum of nine units with at least three units from C1 and at least three units from C2.			
	C1 Art, Music, Photography, Theatre Arts <i>3.0/A</i> ARTB 10; ARTH 1, 4, 8, 14; ARTP 10, 11A, 14; ARTV 1; ETNC 4, 5; FASH 52; GWOS 4; HUMA 4; MUSI 1, 2, 3, 5, 10A, 10B; SPCH 5; THEA 1, 4, 5, 6, 9, 10, 53 Course from other college _____ Advanced placement _____	C1		X
	C2 Literature, Humanities, Philosophy, World Languages (Underlined courses also satisfy the CSU Graduation Requirement below.) ENGL 1B, 5, 9, 11, 16, 17, 18, 22, 40A, 40B, 43, 44, 45, 46, 47, 48; ETNC 4, 5, 6, 24, 25, 40; FREN 1A, 1B, 2A, 2B; GENT 1-3, 5-15, 21-23 (6-unit limit in combination with WRLD); GWOS 4, 5, 11, 12, 15, 40; HIST 4, 5, 6, 7, 8, 10, 12, 15, 17, 20, 24, 25, 40, 47; HUMA 4, 10, 30, 40; JPNS 1A, 1B, 2A; LING 10, 15, 25, 30; PHIL 2, 4, 8, 13, 40; SIGN 1A, 1B, 2A, 2B, 20; SPAN 1A, 1B, 1SA, 1SB, 2A, 2B, 2SA; SPCH 5; THEA 6, 9, 10; WRLD 4A, 4B, 20 (6-unit limit in combination with GENT) Course from other college _____ Advanced placement _____	C2		X
D	SOCIAL SCIENCES • 9 units Select three courses in at least two disciplines. (Underlined courses also satisfy the CSU Graduation Requirement below.) ADMJ 2; ANTH 2, 4, 6, 8, 20, 30; COMM 35; ECED 1, 55, 56; ECON 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 30, 40, 45; GENT 1-3, 5-15, 21-23 (6-unit limit in combination with WRLD); GEOL 2, 3, 12; GLST 1, 2; GWOS 1, 3, 4, 5, 10, 12, 30, 40; HIST 4, 5, 6, 7, 8, 10, 12, 15, 17, 18, 20, 24, 25, 40, 47; HUMA 40; KINS 44, 48; LING 15, 25, 30, 35, 45, 46; PHIL 40; POLS 1, 2, 3, 4, 5, 10, 16, 18; PSYC 1, 3, 6, 25, 35, 38, 40, 50; SIGN 20; SOCI 1, 2, 3, 11, 12, 13, 14, 16, 17, 22, 40; SPCH 4, 10; WRLD 4A, 4B, 20 (6-unit limit in combination with GENT) Course from other college _____ Advanced placement _____	D		X
				X
E	LIFELONG LEARNING and SELF-DEVELOPMENT • 3 units <i>3.0/A</i> BUSI 22; ECED 1; HLTH 7; HUMA 10; NUTF 1; PERS 50, 51; PHIL 4; PSYC 1, 6, 25, 38, 40, 50; SOCI 1, 40; OR take KINS 51 (2 units) and physical activity courses for 1 unit: ADPE 6, 8-10, 13-16; DANC 10ABCD, 11ABCD, 12ABCD, 14ABCD, 15ABCD, 19ABCD, 21; PHED 2ABCD, 5ABDE, 6ABC, 7AB, 9AB, 12BCDE, 15ABDE, 22ABCD, 23AB, 24AB; PFIT 2, 6, 7, 8, 9, 10ABC, 14, 15ABCD, 16ABCD, 17ABCD, 18ABCD, 19ABCD, 20, 21ABC, 22ABCD, 23CD, 30ABC, 50 Course from other college _____ Advanced placement _____	E		X
CSU GRADUATION REQUIREMENT: U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS Completion of the following areas (US-1, US-2, US-3) prior to transfer is strongly recommended. The courses below may also be used to satisfy Area C2 or D. US-1: Historical Development of American Institutions & Ideals: ETNC 24*, 25*; GWOS 12; HIST 12, 18, 24*, 25* US-2: U.S. Constitution & Government: ETNC 16*, 18*, 24*, 25*; GWOS 10*; HIST 24*, 25*; POLS 1, 10*, 16*, 18* US-3: California State & Local Government: ETNC 16*, 18*; GWOS 10*; POLS 1, 10*, 16*, 18* * Indicates courses that may be used to satisfy more than one US area.		US-1	X	
		US-2		X
		US-3		X

Student Name _____

Counselor Signature _____

SID# 905 / _____

Date 2022

1.28.21/11/22
9/7/22



~~Pending S22: ARTTH, POLSI~~
CERTIFICATE OF A

CERTIFICATE OF ACHIEVEMENT PETITION

Approved & Posted 7/6/22 J.S.-S.
Return to Admissions & Records Office

Incomplete or illegible forms will not be processed

Please visit the Admissions & Records portion of the MPC website for petition deadlines.

PART A: TO BE COMPLETED BY STUDENT

Print your name as you wish it to appear on your certificate:

Last	First	M
[REDACTED]	[REDACTED]	[REDACTED]

Address for mailing certificate:

Pacific Grove **CA** **93950**
City State Zip

Expected month of completion:

☒ Spring ☐ Summer ☐ Fall

MPC Student ID # 905

Phone (831) [REDACTED]

Email [REDACTED]@mpc.edu

Certificate: CSU General Education Breadth

2020/2021

List the courses you have completed for your certificate:

[illegible]

Student Signature _____

2022
Date

PLEASE COMPLETE BOTH SIDES OF THIS FORM

REQUIREMENTS AND GENERAL INFORMATION

1. You must complete the major requirements as outlined in the catalog.
2. You must complete each course in the major with a grade of "C" or better. (Some programs require higher performance levels.)
3. You must complete at least 12 units toward the major requirements at MPC to meet unit residency requirements.
4. You must submit all necessary official transcripts and/or scores to the Admissions & Records Office. Foreign transcripts must be evaluated by an official foreign credential evaluation.
5. You will be contacted by Admissions & Records regarding the approval or denial of your graduation petition.
6. Your certificate will be mailed within three months after the end of the semester in which your graduation petition has been approved.

PART B: TO BE COMPLETED BY DEPARTMENT

Students must have all waivers and substitutions approved by the appropriate department chairperson. Attach additional documentation if necessary.

1) Course Dept Name / Number: _____

Reason for waiver / substitution: _____

2) Course Dept Name / Number: _____

Reason for waiver / substitution: _____

Department Chairperson Name

Department Chairperson Signature

Date

PART C: FOR COUNSELOR USE ONLY

Comments: _____

I verify that this student is on track to complete all the requirements for graduation. I have attached a completed major advising sheet.

Counselor Name

Date

2022

California State University General Education Breadth Requirements 2020-2021

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	A3 Critical Thinking ENGL PHIL 6, 10 <i>3.0/A</i> <i>Course from other college</i> _____ <i>Advanced placement</i> _____	A3		X
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B	B1 Physical Science ASTR 10; CHEM 1A, 1B, 2, 10, 12A, 12B, 30A, 30B; ENGR 9; GEOL 2, 3, 12; OCEN 2; PHYS 2A, 2B, 3A, 3B, 3C, 10, 12 <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>3.0/A</i>	B1		X
	B2 Life Science ANAT 1, 2, 5; ANTH 2; BIOL 1, 13, 21, 22, 25, 30, 31; PHSO 1; PSYC 38 <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>4.0/B</i>	B2		X
	B3 Laboratory Activity ANAT 2, 5; ANTH 2L; ASTR 10L; BIOL 1, 13, 21, 22, 32; CHEM 1A, 1B, 2, 10, 12A, 12B, 30A, 30B; ENGR 9; GEOL 2L, 3L, 12L; OCEN 2L; PHYS 2A, 2B, 3A, 3B, 3C, 10, 12; PHSO 2 <i>Course from other college</i> _____ <i>Advanced placement</i> _____	B3		X
	B4 Mathematical Concepts, Quantitative Reasoning, and Applications MATH 10, 12, 13, 14, 17, 18, 20A, 20B, 20C, 31, 32, 40; PSYC 19; SOCI 19 <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>4.0/A</i>	B4		X
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	C2 Literature, Humanities, Philosophy, World Languages (Underlined courses also satisfy the CSU Graduation Requirement below.) ENGL 1B, 5, 9, 11, 16, 17, 18, 22, 40A, 40B, 43, 44, 45, 46, 47, 48; ETNC 4, 5, 6, 24, 25, 40; FREN 1A, 1B, 2A, 2B; GENT 1-3, 5-15, 21-23 (6-unit limit in combination with WRLD); GWOS 4, 5, 11, 12, 15, 40; HIST 4, 5, 6, 7, 8, 10, 12, 15, 17, 20, 24, 25, 40, 47; HUMA 4, 10, 30, 40; JPNS 1A, 1B, 2A; LING 10, 15, 25, 30; PHIL 2, 4, 8, 13, 40; SIGN 1A, 1B, 2A, 2B, 20; SPAN 1A, 1B, 1SA, 1SB, 2A, 2B, 2SA; SPCH 5; THEA 6, 9, 10; WRLD 4A, 4B, 20 (6-unit limit in combination with GENT) <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>3.0/A</i>	C2		X
	C1 or C2 <i>4.0</i>			X
SOCIAL SCIENCES • 9 units Select three courses in at least two disciplines. (Underlined courses also satisfy the CSU Graduation Requirement below.) ADMJ 2; ANTH 2, 4, 6, 8, 20, 30; COMM 35; ECED 1, 55, 56; ECON 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 30, 40, 45; GENT 1-3, 5-15, 21-23 (6-unit limit in combination with WRLD); GEOG 2, 4, 5; GLST 1, 2; GWOS 1, 3, 4, 5, 10, 12, 30, 40; HIST 4, 5, 7, 8, 10, 12, 15, 17, 18, 20, 24, 25, 40, 47; HUMA 40; KINS 44, 48; LING 15, 25, 30, 35, 45, 46; PHIL 40; POLS 1, 2, 3, 4, 5, 10, 16, 18; PSYC 1, 3, 6, 25, 35, 38, 40, 50; SIGN 20; SOCI 1, 2, 3, 11, 12, 13, 14, 16, 17, 22, 40; SPCH 4, 10; WRLD 4A, 4B, 20 (6-unit limit in combination with GENT) <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>3.0/B, 3.0/A</i>				X
D		D		X
			X	
LIFELONG LEARNING and SELF-DEVELOPMENT • 3 units BUSI 22; ECED 1; HLTH 1, 7; HUMA 10; NUTF 1; PERS 50, 51; PHIL 4; PSYC 1, 6, 25, 38, 40, 50; SOCI 1, 40; OR take KINS 51 (2 units) and physical activity courses for 1 unit: ADPE 6, 8-10, 13-16; DANC 10ABCD, 11ABCD, 12ABCD, 14ABCD, 15ABCD, 19ABCD, 21; PHED 2ABCD, 5ABDE, 6ABC, 7AB, 9AB, 12BCDE, 15ABDE, 22ABCD, 23AB, 24AB; PFIT 2, 6, 7, 8, 9, 10ABC, 14, 15ABCD, 16ABCD, 17ABCD, 18ABCD, 19ABCD, 20, 21ABC, 22ABCD, 23CD, 30ABC, 50 <i>Course from other college</i> _____ <i>Advanced placement</i> _____ <i>3.0/A</i>				X
E		E		X
CSU GRADUATION REQUIREMENT: U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS Completion of the following areas (US-1, US-2, US-3) prior to transfer is strongly recommended. The courses below may also be used to satisfy Area C2 or D. US-1: Historical Development of American Institutions & Ideals: ETNC 24*, 25*; GWOS 12; HIST 12, 18, 24*, 25* US-2: U.S. Constitution & Government: ETNC 16*, 18*, 24*, 25*; GWOS 10*; HIST 24*, 25*; POLS 11, 10*, 16*, 18* US-3: California State & Local Government: ETNC 16*, 18*; GWOS 10*; POLS 11, 10*, 16*, 18* * Indicates courses that may be used to satisfy more than one US area.				
		US-1	X	
		US-2		X
		US-3		X

Student Name _____

SID# 905 / _____

Counselor Signature _____

Date 2022 _____